

# Team around the Family (TAF) Plan

This is the section for saving your TAF document, it is not a document required for every child in their My SEND Learning Plan, see below for information of when to write one.

## **Early Help Assessment**

Where needs are emerging or low level, individual services and universal services may be able to meet these needs, take swift action and prevent those needs escalating. Agencies who identify the emerging needs of a child and their family should complete the Early Help Assessment (EHA).

The assessment is:

- Used across all services working with children, young people and families, for engaging families in identifying and prioritising needs and agreeing an action plan to meet family objectives – it also helps to monitor the effectiveness of any early intervention
- A holistic assessment completed with the family that summarises a family's strengths, needs and goals
- Designed to be shared between services and used as a starting point for planning co-ordinated multi-agency action
- A consent-based process – we need the agreement of a parent or carer or of a competent young person or older child before completing it with them

Where the support for a child, young person and their family requires the involvement of more than one agency, a team around the family (TAF) should be convened. The TAF should include the appropriate agencies who may contribute to a TAF plan, for example:

- School pastoral teams
- School health
- Behaviour support service
- Educational psychologists
- Police safer neighbourhood team
- CAMHS

The TAF should meet regularly to review the progress made and the outcomes achieved.

Where there are issues identified that warrant target support from the family help service, the EHA or TAF minutes should be sent to 'Starting Point' to demonstrate the reasons for the referral. It should include any actions already undertaken and be specific about the targeted support needed from the family help service.