



## DERBYSHIRE LOCAL OFFER VISION IMPAIRMENT

### TOP TIPS FOR CREATING ACCESSIBLE PRESENTATIONS FOR YOUNG PEOPLE WITH VISION IMPAIRMENT

Lots of people who are visually impaired will be able to read your slides without using any specialist software **IF** you make some subtle, and simple changes.

Use these points when creating accessible PowerPoint presentations:

- 1) Use PowerPoint's inbuilt accessibility checker. It's easy to use and will quickly highlight accessibility issues, for both digitally presented, and printed.
- 2) Have a good colour contrast between the text and the background so that people with low vision can see the content. A dark font on a light background often works best. Avoid a pure white background. Some learners may prefer a white font on a black background.
- 3) Choose fonts carefully. The following typeface, and font size are best:
  - **Comic Sans (Size 24) or**
  - **Arial (Size 24)**
  - **For headings, use font size 36**
- 4) Some people will find reading *italic* and underlined text difficult, so keep these to a minimum if you must use them.
- 5) Avoid busy backgrounds, and keep ample 'white space' between sentences and paragraphs.
- 6) Avoid using animations and sounds it is isn't vital to the presentation, because they are distracting.

For more information, advice or support, please contact your school's QTVI (Qualified Teacher Vision Impairment), or:

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